

**TOWN OF KIRKWOOD
SPECIAL TOWN BOARD MEETING**

December 26, 2017

A special meeting of the Kirkwood Town Board was held on December 26, 2017 at 6:55 PM at the Joseph A. Griffin Town Hall with Supervisor Gordon Kniffen presiding.

Present: Supervisor Gordon Kniffen
Councilman Robert Weingartner
Councilman Lewis Grubham
Councilman William Diffendorf, Jr.
Councilwoman Linda Yonchuk

Also Present: Oliver Blaise III, Attorney
Gayle Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works
Marchie Diffendorf, Planning Board Chairman

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: December 5, 2017 Town Board Meeting

PUBLIC PARTICIPATION: None.

COMMUNICATIONS: None.

COMMITTEE REPORTS: None.

OLD BUSINESS:

Councilwoman Yonchuk moved to adopt resolution amending the Policy Regarding Salary Increases for Advanced Training, Certification, or Licenses, in accordance with the attached policy. Councilman Diffendorf seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilman Grubham	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Supervisor Kniffen	- yes

181-17
Amend
Advanced
Training
Policy

MOTION CARRIED.

Councilman Diffendorf moved to adopt resolution authorizing Highway Superintendent to enter into an agreement with the Town Board regarding Expenditure of Highway Moneys, in accordance with the attached agreement. Councilman Grubham seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilman Grubham	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Supervisor Kniffen	- yes

182-17
Highway
Agreement

MOTION CARRIED.

Councilman Grubham moved to adopt resolution reappointing James Bukowski to the Planning Board for a term to expire December 31, 2022. Councilman Weingartner seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilman Grubham	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Supervisor Kniffen	- yes

183-17
Reappoint
J. Bukowski
Planning Bd.

MOTION CARRIED.

Councilman Weingartner moved to adopt resolution reappointing Bruce Nemcek to the Zoning Board of Appeals for a term to expire December 31, 2022. Councilwoman Yonchuk seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilman Grubham	- yes

184-17
Reappoint
B. Nemcek
ZBA

**TOWN OF KIRKWOOD
SPECIAL TOWN BOARD MEETING**

December 26, 2017

Councilwoman Yonchuk - yes
Councilman Diffendorf - yes
Supervisor Kniffen - yes

MOTION CARRIED.

185-17
Petty Cash

Councilwoman Yonchuk moved to adopt resolution authorizing the continuation of petty cash for 2018, subject to audit by the Budget Director, for the following departments at specified amounts, pursuant to Town Law Section 64, Paragraph 1(2):

Bookkeeper	\$100
Building & Code Inspector	\$100
DPW Commissioner	\$200 and \$35 for Water Department
Supervisor	\$200
Town Clerk	\$200
Town Justice	\$200
Town Justice	\$200

Councilman Diffendorf seconded.

Roll Call Vote:

Councilman Weingartner	- yes
Councilman Grubham	- yes
Councilwoman Yonchuk	- yes
Councilman Diffendorf	- yes
Supervisor Kniffen	- yes

MOTION CARRIED.

186-17
Amend
Benefit
Plan

Councilman Diffendorf moved to adopt resolution amending the Town of Kirkwood Benefit Plan, effective January 1, 2018, in accordance with the attached Benefit Plan.

Councilman Grubham seconded.

Roll Call Vote:

Councilman Weingartner	- yes
Councilman Grubham	- yes
Councilwoman Yonchuk	- yes
Councilman Diffendorf	- yes
Supervisor Kniffen	- yes

MOTION CARRIED.

187-17
Appoint
T. Tracy
Planning Bd.

Councilman Grubham moved to adopt resolution appointing Thomas Tracy as Member to the Planning Board to fill the unexpired term of Warren Scofield, for a term to expire December 31, 2018. Councilman Weingartner seconded.

Roll Call Vote:

Councilman Weingartner	- yes
Councilman Grubham	- yes
Councilwoman Yonchuk	- yes
Councilman Diffendorf	- yes
Supervisor Kniffen	- yes

MOTION CARRIED.

188-17
Transfer
Funds

Councilman Weingartner moved to adopt resolution authorizing the Transfer of Funds, in accordance with the attached Budget Adjustment Sheet. Councilwoman Yonchuk seconded.

Roll Call Vote:

Councilman Weingartner	- yes
Councilman Grubham	- yes
Councilwoman Yonchuk	- yes
Councilman Diffendorf	- yes
Supervisor Kniffen	- yes

MOTION CARRIED.

189-17
Spend Water
Reserve
Funds

Councilwoman Yonchuk moved to adopt resolution authorizing the Commissioner of Public Works to expend funds from the Water Reserve Fund of the Town of Kirkwood, subject to Permissive Referendum, in accordance with the attached resolution.

Councilman Diffendorf seconded.

Roll Call Vote:

Councilman Weingartner	- yes
Councilman Grubham	- yes
Councilwoman Yonchuk	- yes
Councilman Diffendorf	- yes

**TOWN OF KIRKWOOD
SPECIAL TOWN BOARD MEETING**

December 26, 2017

Supervisor Kniffen - yes
MOTION CARRIED.

Councilman Diffendorf moved to adopt resolution adopting the cable Franchise Agreement with Time Warner Cable Northeast LLC a/k/a Charter Communications following the public hearing. Councilman Grubham seconded.

190-17
Cable
Franchise
Agreement

Roll Call Vote: Councilman Weingartner - yes
Councilman Grubham - yes
Councilwoman Yonchuk - yes
Councilman Diffendorf - yes
Supervisor Kniffen - yes

MOTION CARRIED.

AUDIT AND PAYMENT OF CLAIMS:

Councilman Diffendorf moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims, and ratifying the payment of the prepaid claims as authorized by resolution adopted January 3, 2017, all in accordance with the abstract of claims on file in the Town Clerk's Office. Councilman Grubham seconded.

191-17
Audit/Pay

Roll Call Vote: Councilman Weingartner - yes
Councilman Grubham - yes
Councilwoman Yonchuk - yes
Councilman Diffendorf - yes
Supervisor Kniffen - yes

MOTION CARRIED.

NYS AUDIT.

Supervisor Kniffen reported that the New York State Comptroller's Office is doing an audit of Kirkwood. He said they do this throughout the State all the time. He said they were a good part of the year last year auditing our court and found only minor things. He said we always welcome an audit because it's not a perfect world and although he thinks we are doing pretty well, if there are things we can do better and serve the people better, we want to do that. They will be here for a couple of weeks following the auditor's vacation break.

JUSTICE LLOYD MERRITT.

Due to the recent passing of Justice Merritt, Councilwoman Yonchuk moved to adopt resolution recognizing the service and extended condolences to the family of Justice Lloyd "Bucky" Merritt. Seconded by the entire Town Board.

192-17
Justice Lloyd
Merritt -
Remember

Roll Call Vote: Councilman Weingartner - yes
Councilman Grubham - yes
Councilwoman Yonchuk - yes
Councilman Diffendorf - yes
Supervisor Kniffen - yes

MOTION CARRIED.

ADJOURNMENT:

Councilman Weingartner moved to adopt resolution to adjourn the meeting. Councilwoman Yonchuk seconded. All voted in favor.

MOTION CARRIED.

Meeting adjourned at 7:04 P.M.

Respectfully submitted,

Gayle M. Diffendorf
Town Clerk