

TOWN OF KIRKWOOD
Town Board Meeting Agenda
October 7, 2025

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: September 2, 2025 Town Board Meeting, (2) September 2, 2025 Public Hearings, and (3) September 30, 2025 Public Hearings

PUBLIC PARTICIPATION:

COMMUNICATIONS:

COMMITTEE REPORTS:

Chair

Members

Beautification Committee	Patricia A. Griffin	Sandy Wasson
Bldg. Dept/Code	Sandy Wasson	Lewis C. Grubham
Bldgs./Cemeteries	Lewis C. Grubham	William J. Diffendorf, Jr.
Dog Control	Katie M. Legg	Marc Latini
Employment Discrimination/ Harassment	Sandy Wasson	Marc Latini
Enviro. Protection	John Mastronardi	Robert H. McKertich
Fire	Sandy Wasson	William J. Diffendorf, Jr.
Highway/Public Works	Chair Lewis C. Grubham	William J. Diffendorf, Jr.
Insurance, Town	Sandy Wasson	Marc Latini
Inventory	Katie M. Legg	Marc Latini
Lighting Dist.	William J. Diffendorf, Jr.	
Negotiations	Robert H. McKertich	Lewis C. Grubham
Parks	Lewis C. Grubham	Poe Williams
Personnel/Benefits	Lewis C. Grubham	William J. Diffendorf, Jr.
		Poe Williams
		Mary Kay Sullivan
Planning Board	Katie M. Legg	Sandy Wasson
Property Acquisition	Lewis C. Grubham	William J. Diffendorf, Jr.
Senior Citizens	Katie M. Legg	Sandy Wasson
Sexual Harassment	Lewis C. Grubham	1 Board Member - TBD
		1 Female - TBD
Water/Sewer – Budgets/Projects	Lewis C. Grubham	Poe Williams
		Julie Wyatt
		William J. Diffendorf, Jr.
Water/Sewer Department	Lewis C. Grubham	Poe Williams
		Julie Wyatt
		William J. Diffendorf, Jr.
Youth	Katie M. Legg	Marc Latini
Zoning Board of Appeals	Katie M. Legg	Sandy Wasson

DEPUTY SUPERVISOR:

Katie M. Legg

NEW BUSINESS:

1. Resolution, after a Public Hearing, adopting Local Law No. 9-2025 entitled A Local Law Affecting a Temporary Moratorium Within the Town of Kirkwood on the Development and Construction of Solar Energy Systems, in accordance with the attached resolution.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
2. Resolution, after a Public Hearing, adopting Local Law No. 10-2025 entitled A Local Law Amending Article XV, Section 1501.3.A.1 of the Zoning Code Regarding Zoning Board Meeting Dates, in accordance with the attached resolution.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
3. Resolution, after a Public Hearing, adopting Local Law No. 11-2025 entitled A Local Law Amending the Fee for Water Meters, in accordance with the attached resolution.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
4. Resolution Approving the 2026 Preliminary Budget and Directing a Public Hearing for October 28, 2025 at 6 PM.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
5. Resolution of the Town of Kirkwood, New York, adopted October 7, 2025, Endorsing the Joint Consolidation Agreement with Respect to Sewer District No. 1, Extension 1 of Sewer District No. 1, Extension 2 of Sewer District No. 1, Extension 3 of Sewer District No. 1, Extension 4 of Sewer District No. 1, and District Nos. 2, 3, 4, 5, 6, and 7 and Making Certain Determinations Related Matters.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
6. Resolution scheduling a Public Hearing for October 28, 2025 at 6:03 PM on the Year 2026 Fire Contracts.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
7. Resolution Authorizing the Expenditure of up to \$75,000 from the Highway Road Improvement Capital Reserve Fund, in accordance with the attached resolution.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
8. Resolution advertising for Sealed Bids for the Drainage Improvement Project on Cedarhurst Road, with bids returnable October 23, 2025 at 11 AM, to be publicly opened and read at that time.
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
9. Resolution reappointing Jackie Casciani as Member Board of Assessment Review for a term to expire September 30, 2030,
Motion by _____; Second _____.
RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

10. Resolution awarding the Sealed Bid for the Broce RCT350 Broom to Tracey Road Equipment, being the lowest responsible bidder at \$ 85,518.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

11. Resolution authorizing Chad Moran to attend the Land Use Leadership Alliance Training Program at Greek Peak Mountain Resort on October 27, 28, and 29, 2025, with all reasonable expensed paid.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

12. Resolution authorizing Request for Qualifications (RFQ) for Engineering Services for the Water Treatment Facility Upgrades, in accordance with the attached Request for Qualifications.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

13. Resolution authorizing the Budget Journal Entries, in accordance with the attached Budget Adjustment Sheet.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

AUDIT AND PAYMENT OF CLAIMS:

1. Resolution authorizing the audit and payment of the following claims:
 General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects, and Reserve Funds claim # 25001070 through # 25001213 the total amount of \$ 215,508.30, which includes prepaid claims as authorized by resolution adopted January 7, 2025.
 Motion by _____; Second _____.
 RCV: WJD _____, SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

ADJOURNMENT:

1. Resolution to adjourn the meeting:
 Meeting adjourned at _____ P.M.